



Approved Meeting Minutes ERIC Board of Directors Meeting

April 10, 2024 | 1:00 – 2:30 PM EST

Meeting conducted via Zoom

Chair Evans called the meeting to order at 1:02 PM.

Chair Evans welcomed Lara Meyer, Accountant for ERIC, and John Mullins, CPA. Mr. Mullins oversaw the independent audit of ERIC's financials and will present the audit findings to the Board members.

Secretary Marks called the roll. A quorum was present. See attached roll call document for details regarding member attendees and guests.

1. **Approval of Minutes from February 7, 2024, ERIC Board of Directors Meeting**

J. Scutchfield moved to approve the minutes from the February 7 Annual Board Meeting. M. Tassinari gave the second. There was no discussion. The motion was approved unanimously on a voice vote.

2. **ERIC Fiscal Year 2023 Financial Audit**

Executive Director Hamlin (S. Hamlin) introduced John Mullins, CPA. Mr. Mullins provided the Board members with an overview of ERIC's financial audit for FY2023, noting that the audit is an unmodified or "clean" audit, that ERIC's financial statements fairly represent ERIC's financial position as of June 30, 2023, and the changes in its net assets and its cash flows comport with generally accepted accounting principles. Mr. Mullins also noted that ERIC's relatively high liquidity rate (88%) means that it could operate for 8 months without bringing in new revenue.

3. **ERIC Calendar Year 2022/Fiscal Year 2023 990 IRS Tax Filing**

S. Hamlin reviewed with the Board members the content of ERIC's Calendar Year 2022/FY2023 990 IRS Tax Filing, offering the members an opportunity to ask questions during review of each section of the filing. S. Hamlin noted that ERIC reported a significant change in its governance model due to the amendment to ERIC's bylaws approved by the members in 2023. S. Hamlin reviewed various ERIC governance policies reported on the 990 that enhance transparency, including the posting of ERIC's 990's and audited financials on its Corporate Transparency page. S. Hamlin also noted that ERIC is currently nearly 100% publicly financed via the membership dues of the ERIC member states.

There was a brief discussion of ERIC's lobbying activities in FY2023, which amounted to \$63,000 in FY2023. These expenses were limited to travel, lodging and contract lobbying services. S. Hamlin reminded the members that these expenses do not include meals, gifts, or other expenses for legislators and other decision makers.

John Mullins and Lara Meyer left the meeting at 1:44 PM.

4. **2024 EBU – Critical Reminders/Emergent Issues**

S. Hamlin guided a discussion on the ERIC Eligible but Unregistered list and its uses by member states. Considering the false narratives regarding the EBU, Hamlin recommended several best practices, including reviewing member procedures and communications regarding the steps member states take to filter out potentially ineligible individuals and including clear, unambiguous text on the mailers regarding the eligibility requirements. S. Hamlin noted that these procedures should be well documented to prevent any confusion or misrepresentation regarding how individual members conduct the EBU.

A brief discussion followed regarding the value and future of the EBU and what additional discussion the Board may take up regarding the EBU requirement.

E. Haas also summarized several recommendations for reviewing periodically the procedures of their respective motor vehicle driver (MVD) agencies, including reviewing how citizenship is verified, reviewing changes at the MVD agencies that may impact the EBU, such as new license types, and reviewing how the MVD agencies record declination data.

Finally, S. Hamlin noted that ERIC is in the process of updating the EBU resources that are available to members, including the report handling and mailing guides.

5. **Membership and Activity Updates**

S. Hamlin provided an update on membership and ERIC activity, including updates regarding the status of legislation in Hawaii, California, and New York and updates regarding legislation in Arizona and Kentucky that may impact those members.

E. Haas provided an update on necessary upgrades to ERIC hardware and data matching software. E. Haas also presented a few important reminders to the members about the custodial requirements related to the hashing application.

Having no further business, the committee adjourned at 2:31 PM EST.