



Approved Meeting Minutes ERIC Board of Directors Meeting

May 28, 2024

2-4:30 pm ET

Zoom Video/Teleconference

Call to Order and Roll Call – The meeting was called to order at **2:01 pm ET**. J. Marks called the roll. See attached Roll Call and Vote Tally Sheet for details regarding attendance.

I. Approval of April 10, 2024, Board of Directors Meeting Minutes

M. Tassinari moved to approve the minutes of the April 10 Board of Directors meeting. R. Cowley provided the second. S. Sheehan noted that he would abstain from voting on the minutes. There was no further discussion. The motion was approved on a voice vote, with one abstention.

II. Fiscal Year 2025 Dues and Operating Budget – Discussion & Vote

S. Hamlin excused himself at 2:10 pm ET from the first portion of this discussion, related to the Executive Director’s annual performance review and approved compensation for FY25.

B. Evans reviewed the draft performance evaluation prepared for S. Hamlin, noting his specific achievements, his ongoing advocacy on behalf of all member states, and progress made on various strategic goals.

B. Evans noted that the Executive Committee approved a 6% base-salary increase for S. Hamlin for FY 2025. S. Steffen also provided an overview of the compensation evaluation process used by the Executive Committee to arrive at its FY 2025 compensation recommendation, which included a review of compensation benchmarking data from other organizations. S. Steffen noted that though the Board does not vote on the Executive Director’s compensation, the Board must approve the proposed budget that includes the Executive Director’s adjusted compensation. There were no questions or additional discussion on the evaluation and FY 2025 base-salary adjustment for S. Hamlin. S. Hamlin rejoined the meeting at 2:29 pm.

S. Hamlin reviewed the proposed FY25 budget with the Board members, noting that Texas paid a prorated dues rate for FY24 because it withdrew from ERIC after the FY24 budget was approved. S. Hamlin also noted that the proposed budget reflects an overall reduction of 3.4% in expenses and a 5% reduction in revenue compared

to FY24. Adjustments for the loss of revenue from Texas's departure are split evenly between budget cuts and an increase in dues. S. Hamlin also noted that the budget includes a planned budget deficit of less than \$30,000, related to expenses that will be incurred during ERIC's SOC 2 Type 2 and SOC 3 review but that were funded by member dues paid in FY24.

S. Hamlin also reviewed the proposed dues schedule for FY25. He reminded members that dues are established proportionally based on a formula that accounts for each member's citizen voting age population and the total number of member jurisdictions.

Motion to Approve the Proposed Dues Schedule (membership vote):

K. Sullivan moved to approve the dues schedule. M. Tassinari provided the second. There was no additional discussion. J. Marks conducted the roll call vote. The motion was approved with 25 Yes votes and 0 No votes. Please refer to the attached Roll Call and Vote Tally sheet for the details of the voting.

Motion to Approve the Proposed Budget (directors only):

J. Scutchfield moved to approve the proposed budget. A. Albence provided the second. There was no additional discussion. J. Marks conducted the roll call vote. The motion was approved with 22 Yes votes and 0 No votes. Please refer to the attached Roll Call and Vote Tally Sheet for the details of the voting.

III. Proposed Amendments to ERIC Bylaws and Membership Agreement – Discussion & Vote

S. Hamlin briefed the members on the following proposed amendments to the ERIC Bylaws:

- **Bylaws, Article II, Section 7, Resignation:** Reduce the resignation notice period in Article II, Section 7 of the Bylaws from 91 days to 21 days and permit resignations to become effective during the 91 days preceding a federal general election.

Motion to Approve the proposed amendments to Article II, Section 7 of the ERIC Bylaws (membership vote):

J. Scutchfield moved to amend Article II, Section 7 of the Bylaws, related to the resignation notice period. M. Vigil provided the second. A brief discussion ensued, with a suggestion to instead consider 31 days. At the end of the discussion the members agreed to leave the proposed motion at 21 days. J. Marks conducted the roll call vote. The motion was approved with 25 Yes votes and 0 No votes. Please refer to the attached Roll Call and Vote Tally Sheet for the details of the voting.

S. Hamlin and S. Steffen briefed the members on the following proposed amendments to the ERIC Membership Agreement:

- **Membership Agreement, Section 3, Protection of ERIC Reports, Member Data, Third-Party Data, and ERIC Information:** Permit the disclosure of Deceased Reports still covered by the three-year period of LADMF protection, provided information sourced from the LADMF is redacted.

Motion to approve the proposed amendments to Section 3 of the Membership Agreement (membership vote):

J. Marks moved to amend portions of Section 3 of the Membership Agreement, relating to disclosure of certain ERIC deceased voter data, provided information sourced from the LADMF is redacted. K. Sullivan provided the second. There was no discussion regarding the proposed amendments. J. Marks conducted the roll call vote. The motion was approved with 25 Yes votes and 0 No votes. Please refer to the attached Roll Call and Vote Tally Sheet for details regarding the voting.

IV. EBU Exemption Requests & Related Matters – Discussion & Vote Georgia’s Request.

D. Maeda assumed the role of Chair while B. Evans presented justification for approval of Georgia’s EBU exemption request and answered questions from other member states. B. Evans was excused from the meeting during subsequent discussion and voting on Georgia’s EBU exemption request. Additional discussion ensued regarding Georgia’s EBU exemption request and the EBU requirement generally. Multiple members renewed their request to have a broader discussion regarding the future of the EBU requirement.

Motion to Approve Georgia’s Request for EBU Exemption (directors only):

S. Holmes moved to approve Georgia’s request. R. Cowley provided the second. There was no additional discussion. J. Marks conducted the roll call vote. The motion was approved with 20 Yes votes, 0 No votes, and 1 abstention. Please refer to the attached Roll Call and Vote Tally Sheet for details regarding the voting.

B. Evans returned to the meeting.

Arizona’s Request. C. Connor presented justification for approval of Arizona’s EBU exemption request and answered questions from other member states. C. Connor was excused from the meeting during subsequent discussion and voting on Arizona’s EBU exemption request.

Motion to Approve Arizona’s Request for EBU Exemption (directors only):

S. Hamlin noted that the meeting was over time and a few members had already left the meeting. There was a concern that if additional members had to leave the meeting the Board would no longer have quorum. After a brief discussion of the available options, J. Marks made a motion to postpone until the next board meeting the vote on Arizona's EBU exemption request, as well as the discussions and votes on the requests from Illinois and Kentucky. D. Maeda provided the second. The remaining members approved the motion by voice vote. J. DeMarinis abstained from voting on this motion.

The meeting adjourned at **4:40 pm ET**

ERIC Board of Directors Meeting
 Roll Call and Vote Tally Record
 5/28/2024
 Virtual Via Zoom

Called to Order at (ET):		Adjourned at (ET):		Attendance Roll Call Present? 1 = Present 0 = Absent	Other attendees from Member offices	Motion to Approve Proposed FY25 Dues			Motion to Approve Proposed FY25 Budget			Motion to Approve Proposed Amendments to the Bylaws			Motion to Approve Proposed Amendments to the Membership Agreement			Motion to Approve Georgia's EBU Exemption Request			Motion to Approve Arizona's EBU Exemption Request VOTE POSTPONED TO 6/6			Motion to Approve Illinois's EBU Exemption Request DISCUSSION & VOTE POSTPONED TO 6/6			Motion to Approve Kentucky's EBU Exemption Request DISCUSSION & VOTE POSTPONED TO 6/6			
Member/Position	Name	Designated Proxy				Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	
1	Alaska	Carol Beecher	Michaela Thompson	1		x			N/A			x			x															
2	Arizona	Colleen Connor		1	Craig Stender	x			x			x			x			x												
3	Colorado	Judd Choate	Vicky Stecklein	1	Hillary Rudy (Proxy)	x			N/A			x			x															
4	Connecticut	Kristin Sullivan		1		x			x			x			x			x												
5	Delaware	Anthony Albence		1		x			x			x			x			x												
6	District of Columbia	Monica Evans		1		x			x			x			x			x												
7	Georgia	Blake Evans		1		x			x			x			x			x												
8	Illinois	Brenadette Matthews		1	Jeremy Kirk	x			x			x			x			x												
9	Kentucky	Jennifer Scutchfield		1		x			x			x			x			x												
10	Maine	Meissa Packard		1		x			x			x			x			x												
11	Maryland	Jared DeMarinis		1		x			x			x			x			x												
12	Massachusetts	Michelle Tassinari		1		x			x			x			x			x												
13	Michigan	Jonathan Brater		1		x			x			x			x			x												
14	Minnesota	David Maeda		1		x			x			x			x			x												
15	Nevada	Mark Waschin		1	Stacy McElyea	x			x			x			x			x												
16	New Jersey	Brittany Giampola		1		x			x			x			x			x												
17	New Mexico	Mandy Vigil		1		x			x			x			x			x												
18	Oregon	Molly Woon	Luke Belant	1		x			N/A			x			x			x												
19	Pennsylvania	Jonathan Marks		1		x			x			x			x			x												
20	Rhode Island	Kathy Placencia		1		x			x			x			x			x												
21	South Carolina	Howard Knapp		1		x			x			x			x			x												
22	Utah	Ryan Cowley		1		x			x			x			x			x												
23	Vermont	Sean Sheehan		1	Tammy Sink	x			x			x			x			x												
24	Washington	Stuart Holmes (by phone)		1		x			x			x			x			x												
25	Wisconsin	Meagan Wolfe		1		x			x			x			x			x												
				Board Attendance Total:	25	Vote Totals			25	0	0	22	0	0	25	0	0	25	0	0	20	0	1	0	0	0	0	0	0	0
ERIC Executive Director Ex Officio Member (Nonvoting)		Shane Hamlin				Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	
ERIC Systems Engineer & Technical Liaison		Ericka Haas				Simple majority. Passes with 13 yes votes.			Simple majority vote. Passes with 13 yes votes.			2/3 vote threshold. Passes with 17 yes votes.			4/5 vote threshold. Passes with 20 yes votes.			Simple majority vote. Passes with 13 yes votes.			Simple majority vote. Passes with 13 yes votes.			Simple majority vote. Passes with 13 yes votes.			Simple majority vote. Passes with 13 yes votes.			
ERIC Systems & Data Specialist		Sarah Whitt																												
ERIC General Counsel		Sally Steffen																												

Guests: Lara Meyer, CPA