



ERIC Board of Directors Meeting Approved Minutes

July 21, 2025 | 9 am – 2 pm
Skirvin Hotel Oklahoma | Zoom

The meeting was called to order at 9:00 a.m. CST. Chair J. Marks welcomed board members and staff in attendance. Secretary R. Cowley conducted the roll call. 25 directors were present, 1 nonvoting member was absent. See the attached roll call for documentation.

1. Approval of June 13, 2025, Board of Directors Meeting Minutes

M. Vigil moved, and T. Tunnell seconded, to approve the June 13, 2025 ERIC Board of Director meeting minutes. There was no discussion. Motion was unanimously approved on a voice vote.

2. ERIC and Member Activity Updates – Informational/Discussion

S. Hamlin provided brief updates on member onboarding, new member recruitment, and ERIC-related legislative activity. Brief discussion followed.

S. Steffen provided a legal update. Brief discussion followed.

S. Hamlin highlighted key upcoming projects including, in part:

- 2025 Information Security Management Plan Annual Review & Update
- 2025 SOC 2, Type 2 audit
- FY25 Financial Audit and 990 Tax Filing
- Public explainer of data matching process (one-time)

Discussion followed.

S. Hamlin gave an update on ERIC's Research Advisory Board and its Privacy and Technology Advisory Board:

He reported that the Research Advisory Board recently finalized a research proposal to evaluate the efficacy of an ERIC list maintenance report. If pursued, it would not be official ERIC-directed research. Rather, the research would be conducted by independent researchers with members who volunteer to participate in the project. S. Hamlin said there are several process questions to resolve and other details to work out, and that he will continue to keep the Executive Committee and Board up to date as the process moves forward. S. Hamlin reiterated the importance of finding ways to evaluate ERIC's effectiveness through independent and methodologically sound research.



Discussion followed.

He also reported on a recent meeting of the Privacy and Technology Advisory Board meeting, where the advisory board discussed the upcoming SOC 2 Type 2 audit. He also briefed the board on other security-related matters the advisory board discussed.

Brief discussion followed.

3. 2025 Annual Security Reminders – Informational/Discussion

E. Haas shared required Annual Security Notices for the Board/Members, including reminders and updates as follows:

- Confidentiality Reminder - Social Security Administration (SSA) death data is confidential and cannot be disclosed until three years after the date of death. She reminded the board that the Membership Agreement describes the process for managing requests for these data.
- Death Data Accuracy Reminder - The SSA death data subscription includes an accuracy disclaimer – the SSA death data may contain errors and omissions.
- ERIC process change that relates to SSA death data – ERIC implemented a minor change to the way it generates the Deceased Voter Report from the death data.

E. Haas also gave an overview of ERIC Members' responsibilities related to their use of ERIC services. This overview is part of the SOC 2 audit process.

She noted several of these reminders were shared at the February Board meeting and were distributed via email earlier this month.

Brief discussion followed.

4. Amendments to ERIC Governance Documents – Discussion & Votes

S. Hamlin reminded the board of the governance workgroup process used to develop the amendments and then summarized the open-mic presentation that was available to all members after he distributed the proposed amendments to the membership. He reiterated the goals of the workgroup and then walked through all the amendments.

The governance workgroup's goals were:

- Make ERIC work the best it can for all members.
- Support ERIC's mission while being more flexible.
- Review ERIC's founding principles in the preamble of the Membership Agreement.
- Continue to promote transparency and accountability.

He then highlighted key points of the proposed amendments:

- Members must submit data at least once every 60 days (current requirement – no change).
- Members may request the reports they want when they want them.
- If a member requests a report, they must act on it and certify they have acted on it.
- ERIC will publish an annual public report summarizing members' use of ERIC.



For clarity, he reminded the board that, under the proposed amendments, the Eligible but Unregistered (EBU) Report will be optional.

He then walked the board through each substantive amendment to the Bylaws and the Membership Agreement, providing opportunities for questions and comments throughout the presentation.

The board engaged in an extensive discussion that focused primarily on the following:

- The value and benefits of making all reports optional.
- The importance of retaining the requirements to submit data at least once every 60 days, to act on any report requested, and to certify that action was taken on any report requested.
- The steps the Executive Director will follow to develop the report certification process members must use to affirm they acted on requested reports.
- The annual report ERIC will publish that summarizes how each member used ERIC reports in the preceding year.

The discussion ended with a request to amend the new provision that outlines the steps the Executive Director will take to develop the report certification process.

The Chair announced a short recess to provide time to draft the requested amendment and provide a general break for everyone. The recess began at 11:55 CT and ended at 12:30 CT.

Upon reconvening, the Chair shared the draft amendment with the board. It was informally accepted, pending approval of all proposed amendments.

With no further comments or questions from the board, the Chair asked for separate motions to approve the proposed amendments to the Bylaws and Membership Agreement. He reminded the Board that both votes are reserved for Members, therefore designated proxies are permitted to vote on the motions.

Motion 1 – Bylaws Amendments

T. Tunnell made the following motion:

Pursuant to Article VI, Section 5, of the ERIC Bylaws, I move approval of the Bylaws Amendments noticed to the membership on July 10, 2025 and presented on July 21, 2025.

M. Vigil gave the second. Having previously discussed the proposed Bylaws amendments, there was no further discussion.

The motion passed 24-0, with Illinois not present for the vote. See attached roll call vote documentation for details.

Motion 2 – Membership Agreement

M. Tassinari made the following motion:

Pursuant to Article VI, Section 5, of the bylaws, I move approval of the Membership Agreement Amendments noticed to the membership on July 10, 2025, and as presented to and as further

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amended by the Board of Directors on July 21, 2025.

J. Scutchfield gave the second. Having previously discussed the proposed Membership Agreement amendments, there was no further discussion.

The motion passed 24-0, with Illinois not present for the vote. See attached roll call vote documentation for details.

The board had a discussion about state-to-state data sharing agreements/MOUs and how they were working out. The board also discussed records requests relevant to multiple ERIC members.

Chair J. Marks had to leave the meeting at 1:30 CST and turned the meeting over to Vice Chair S. Holmes. The discussion continued.

Having no further business, the Vice Chair made closing remarks about the importance of the amendments that they approved and encouraged members to make the best use possible of their ERIC membership. There being no further business, he adjourned the meeting at 1:43 CT.

ERIC Board of Directors Meeting
Roll Call and Vote Tally Record
7/21/2025 @ 10 am ET / 9 am CT
In person / Zoom

						Motion to Approve Bylaws Amendments <i>Proxy Votes Permitted</i>			Motion to Approve Membership Agreement Amendments <i>Proxy Votes</i>		
Called to Order at (ET): 9 am CT		Adjourned at (ET): 1:43 CT		Attendance Roll Call Present? 1 = Present 0 = Absent	Other attendees from Member offices						
	Member/Position	Name	Designated Proxy			Yes	No	Absent or Abstain	Yes	No	Absent or Abstain
1	Alaska	Carol Beecher	Michaela Thompson	1		Yes			Yes		
2	Arizona	Tonia Tunnell		1		Yes			Yes		
3	Colorado	Judd Choate		1		Yes			Yes		
4	Connecticut	Kristin Sullivan		1		Yes			Yes		
5	Delaware	Anthony Albence		1		Yes			Yes		
6	District of Columbia	Monica Evans		1		Yes			Yes		
7	Georgia	Blake Evans		1		Yes			Yes		
8	Hawaii	Scott Nago		0		Not Yet a Voting Member					
9	Illinois	Brenadette Matthews		1				Absent			Absent
10	Kentucky	Jennifer Scutchfield		1		Yes			Yes		
11	Maine	Melissa Packard		1		Yes			Yes		
12	Maryland	Jared DeMarinis		1		Yes			Yes		
13	Massachusetts	Michelle Tassinari		1		Yes			Yes		
14	Michigan	Jonathan Brater	Adam Fracassi	1		Yes			Yes		
15	Minnesota	Paul Linnell		1		Yes			Yes		
16	Nevada	Mark Wlaschin	Deana Spikula	1		Yes			Yes		
17	New Jersey	Brittany Giampola	Donna Barber	1		Yes			Yes		
18	New Mexico	Mandy Vigil		1		Yes			Yes		
19	Oregon	Dena Dawson		1		Yes			Yes		
20	Pennsylvania	Jonathan Marks		1		Yes			Yes		
21	Rhode Island	Kathy Placencia		1		Yes			Yes		
22	South Carolina	Howard Knapp	Jenny Wooten	1		Yes			Yes		
23	Utah	Ryan Cowley		1		Yes			Yes		
24	Vermont	Sean Sheehan	Tammy Sink	1		Yes			Yes		
25	Washington	Stuart Holmes		1		Yes			Yes		
26	Wisconsin	Meagan Wolfe		1		Yes			Yes		
			Board Attendance Total:	25	Vote Totals	24	0	1	24	0	1
	ERIC Executive Director Ex Officio Member (Nonvoting)	Shane Hamlin		1		Yes	No	Abstain	Yes	No	Abstain
	ERIC Systems Engineer & Technical Liaison	Ericka Haas		1		2/3 vote required. Passes with 17 yes votes.			4/5 vote required. Passes with 20 yes votes.		
	ERIC Systems & Data Specialist	Sarah Whitt		1							
	ERIC General Counsel	Sally Steffen		1							