ERIC
Electronic Registration Information Center
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ERIC Board of Directors Meeting

Approved Minutes

July 19, 2026
11-3:30 ET
Gloucester/Newbury Room, 2nd Floor | Westin Copley, Boston
Zoom Video/Teleconference

Call to Order and Roll Call – Chair Holmes called the meeting to order at 11:06 am ET. Secretary Vigil conducted the roll call and confirmed a quorum with 22 members present. See attached Roll Call and Vote Tally Sheet for attendance details.

Chair Holmes welcomed all members attending the meeting in person and virtually and provided information regarding the agenda adjustment and reminded the Board that the April and June Board meeting minutes will be reviewed and approved at the fall Board meeting.

1. **Finance Update – Informational/Discussion**
   S. Hamlin provided a detailed overview the year-end FY26 budget. For the FY27 dues, he summarized the Bylaw requirements regarding timely invoicing and payment of membership dues.

2. **Finalize ERIC's 2024 Voter Participation Report Processes – Discussion**
   S. Hamlin and E. Haas provided the Board with drafts to review of the internal and external summary reports for the 2024 Voter Participation Report cycle. They provided an overview of the internal review and report development process and the goal of ensuring the process works effectively for all participants and that the report communicates the findings clearly without creating external confusion. The Board reviewed and discussed language, terminology, and alignment with the membership agreement, as well as factors that may affect state reporting, including state laws and administrative processes. E. Haas provided an overview of the data analysis and final data review process. Discussion followed related to observations and opportunities to improve the process and the timing and content of the public report.

   Chair Holmes recessed at 12:18 pm ET for a lunch break and called the meeting back to order at 12:45 pm ET.

3. **Planning and preparing for the 2026 Member Usage Report – Discussion**
   S. Hamlin provided an overview of the membership agreement language and process for finalizing the member usage report. Discussion followed related to the data presented,

including potential differences across states and related communication considerations. The Board also discussed opportunities to use ERIC more effectively, communication strategy in response to the public report, and considerations of report timing, audience, and member engagement throughout the drafting process.

4. **Looking Ahead: 2026 and Beyond – Discussion**
   S. Hamlin guided a discussion on several topics related to ERIC's near term future. Topics included member recruitment, other list maintenance tools, potential ERIC enhancements and improvements, and broader messaging and media efforts to strengthen ERIC's visibility and better support members. Member feedback and discussion followed each topic.

5. **Establish the 2027 Meeting Schedule – Discussion**
   S. Hamlin recommended a structured process for scheduling meetings going forward. The proposal suggested a 2027 start date. Discussion followed and the Board was supportive.

6. **Member and ERIC Current Activity Updates – Informational/Discussion**
   General Counsel provided a legal update. S. Hamlin provided members with project updates, reminders related to staff recruiting and onboarding, the FY2026 financial audit, membership dues and Board meetings. E. Haas provided updates on new member onboarding, and technical projects. Brief discussion followed.

Having no further business, the meeting was adjourned at 3:00 pm ET.

ERIC BoD Meeting
Roll Call and Vote Tally Record
July 19, 2026 | 11-3:30 ET
In-person (Boston) / Zoom

	Called to Order at (ET): 11:03 am ET	**Adjourned at (ET): 3 pm ET**		**Attendance Roll Call**	**Other attendees from Member offices**	**No motion planned. Use this only if needed.**			
	Member/Position	**Name**	**Designated Proxy**	**Present? 1 = Present 0 = Absent**		**Yes**	**No**	**Abstain**	**Absent**
1	Alaska	Carol Beecher		0					
2	Arizona	Tonia Tunnell		0					
3	Colorado	Judd Choate		1					
4	Connecticut	Kristin Sullivan		1					
5	Delaware	Anthony Albence		0					
6	District of Columbia	Monica Evans		1					
7	Georgia	Blake Evans		1					
8	Hawaii	Scott Nago		0					
9	Illinois	Brenadette Matthews		1					
10	Kentucky	Heather Quinn		1					
11	Maine	Julie Flynn		1					
12	Maryland	Jared DeMarinis		1					
13	Massachusetts	Michelle Tassinari		1					
14	Michigan	Jonathan Brater		1					
15	Minnesota	Paul Linnell		1					
16	Nevada	Mark Wlaschin		0					
17	New Jersey	Brittany Giampola		0	Kim Pastva				
18	New Mexico	Mandy Vigil		1					
19	New York	Kristen Zebrowski Stavisky		0	Tom Connolly				
20	Oregon	Dena Dawson		1					
21	Pennsylvania	Jonathan Marks		1	Emma Shoucair				
22	Rhode Island	Kathy Placencia		0	Jess Cigna				
23	South Carolina	Jenny Wooten		0	Brian Leach				
24	Utah	Ryan Cowley		1					
25	Vermont	Sean Sheehan		1					
26	Virginia	Steve Koski		1					
27	Washington	Stuart Holmes		1					
28	Wisconsin	Meagan Wolfe		1					
			Board Attendance Total:	19	**Vote Totals**	0	0	0	0
	ERIC Executive Director Ex Officio Member (Nonvoting)	Shane Hamlin		1		**Yes**	**No**	**Abstain**	**Absent**
	ERIC Systems Engineer & Technical Liaison	Ericka Haas		1					
	ERIC Systems & Data Specialist	Sarah Whitt		1		Quorum = 15			
	ERIC General Counsel	Sally Steffen		1					